

ncocc Setting Up ParentAccess Email Alerts for Parents

Your building has set up alerts in ParentAccess. Depending on how your building has integrated alerts, you may receive them daily or weekly. Below is how you, as a parent, can set up email alerts for your child(ren).

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STUDENT INFORMATION

- Home
- Attendance
- Grades
- Assignments
- Homework
- Schedule

SCHOOL INFORMATION

- Home
- News
- Calendar
- Class Information

FAMILY INFORMATION

- Alerts ← 1
- Profile
- Change Password
- Manage Students

Summary for B.

Grades details		
Grades for Quarter 3		
Course	Grade	As Of
PHYSICAL EDUCATION	3.00 S	Mar 18
MATH	91.67 A-	Mar 15
LANGUAGE ARTS	96.42 A	Mar 15
READING	92.22 A-	Mar 15
SCIENCE	98.30 A	Mar 15
MUSIC	100.00 A	Mar 14
SOCIAL STUDIES	87.62 B	Feb 25
View all grades		

Assignments details		
Assignments recorded in past 2 days		
LANGUAGE ARTS		
Date	Assignment	Mark
Mar 15	Zletah the Goat Vocabulary	9/9
Mar 15	Adjectives/nouns Sensory Details from SRC	10/10
Mar 15	Identifying Adjectives 2	34/34
MATH		

Step 1: After logging in to Parent Access, click on Alerts on the far left.

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← 2

Step 2: Checkmark the available alerts you would like to receive for each of your child(ren) and click on the Add Email link to add the email address(s) you would like the alerts to be emailed to when they occur and click save. **PLEASE NOTE:** If your elementary building has Standards Based Report cards for your child, you will not be able to set up the Low Assignment Mark alert. If you select Low Assignment Marks, make sure you click the blue Low Mark Alerts link to setup your defaults. See screen shot below.

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← 3

Step 3: Depending on the grading scale tied to the class, you will see letter grade options of that particular grading scale. You will then select the letter grade that is your “low mark”. Meaning, if you look at the example above, this parent will want notified anytime their average drops below a B for any class. You can only select classes you want. For instance, if you aren’t concerned with Physical Education or Study Hall for example, you can leave those blank and you will not be notified for those classes. Also, maybe you want notified if the grade is less than a C for JH Algebra, but an A for Art 8. This allows the parent to control what the Low Mark is for each class. Click Save to save changes.

Below are sample email alerts showing what the alert will look like when it comes to your email box. It will come from the email address pbalerts@ncocc-k12.org

From: pbalerts@ncocc-k12.org
To: Wiseman Leslie
Cc:
Subject: ProgressBook Alert

Sent: Tue 3/27/2012 2:31



You are receiving this email because you signed up for the following alerts:

CHLOE [REDACTED] has not turned in the following assignment(s):

- * AMERICAN HISTORY 8: NCOCC Test Assignment


For more details, please log into [ProgressBook](#).

Please do not reply to this email. Mail sent to this address cannot be answered. If you do not wish to receive email alerts, please log into ProgressBook, click the 'My Account' link, then the 'Manage Alerts' tab to modify your settings.

Missing Assignment Alert

From: pbalerts@ncocc-k12.org
To: Wiseman Leslie
Cc:
Subject: ProgressBook Alert

Sent: Tue 3/27/2012 2:30



You are receiving this email because you signed up for the following alerts:

CHLOE [REDACTED] has received a low mark on the following assignment(s):

- * ACCELERATED ALGEBRA I: Factoring p. 603 # 25-39 All, 41-53 Odds
- * INTEGRATED SCIENCE I:PHYSICAL: Intro Questions/Atoms

For more details, please log into [ProgressBook](#).

Please do not reply to this email. Mail sent to this address cannot be answered. If you do not wish to receive email alerts, please log into ProgressBook, click the 'My Account' link, then the 'Manage Alerts' tab to modify your settings.

Low Assignment Mark Alert