

Dear College Credit Plus (CCP) Students and Families,

**CAREFULLY REVIEW THIS INFORMATION ABOUT CCP TEXTBOOKS for
FALL 2020 COURSES THAT WILL MEET AT NCSC or ONLINE with NCSC**

*For CCP courses based at your high school, books will be provided to CCP students at the high school.

Q. First, what type of school do you attend?

I attend a public school (includes online public schools). How do I get textbooks for my *CCP classes held at a NCSC location or online?*

A. Talk to your school counselor to ask what your schools CCP Textbook policy is. Then refer to the steps on the next page.

I attend a nonpublic school. How do I get textbooks for my *CCP classes held at a NCSC location or online?*

A. Talk to your school counselor. They will assist you with textbooks for the courses in which you received CCP funding. If you are self-paying for courses, you must also pay for your textbooks. If you purchase your textbook(s) from the Campus Bookstore (Follett), you can be assured it is the correct edition and bundle for your course(s) at NCSC. If you purchase or rent your book elsewhere, please be sure to check the edition, ISBN and bundle, where applicable.

I attend a homeschool. How do I get *textbooks for my CCP classes held at a NCSC location or online?*

A. Under CCP rules (ORC 3365.07, 3365.09) homeschool students are responsible for textbook costs or rental fees. If you purchase or rent your textbook(s) from the Campus Bookstore, you can be assured it is the correct edition and bundle for your course(s) at NCSC. If you choose to purchase or rent your book elsewhere, please be sure to compare the book you may purchase to the one that it is the correct book, edition, and bundle where applicable.

IF YOUR SCHOOL DISTRICT advises you to get your textbooks from the Follett Bookstore on the NCSC campus *using a textbook voucher*, then refer to the following information for next steps.

CCP textbook vouchers will become available the week before each semester.

For Fall 2020 semester classes, vouchers become available July 29th.

The NCSC Fall 2020 Semester starts August 17th and ends December 10th.

NEW FOR FALL 2020:

- **IT IS PREFERRED THAT YOU USE THE BOOKSTORE WEBSITE TO ORDER YOUR BOOKS, AND REQUEST HOME DELIVERY.** <https://ncstatecollege.edu/student-services/bookstore/>
- **The bookstore will also have limited hours for in-person pick, beginning Mon 7/29.**
Please call for hours: Campus Follett Bookstore, 419-747-5401.
- ***Follow the checkout instructions on the second document titled *Fall 2020 NC State Textbook Instructions***

OTHER IMPORTANT REMINDERS:

***Your school district will be billed for, and is the owner of, the textbook(s).**

After completing the semester you must return your textbook(s) to your school guidance office in good condition, or you will be charged for the cost of the book.

****Your school district or career center may have made different textbook/materials arrangements.**

IT IS YOUR RESPONSIBILITY TO UNDERSTAND YOUR SCHOOL'S CCP TEXTBOOK/MATERIALS POLICY.

You will be required to pay the full cost of your textbook(s) to your school if you obtain your required course materials in a way that differs from your school's policy.

Feel free to contact us with any questions!

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Fall semester starts 8/17/20

Getting CCP Textbooks from the Campus Follett Bookstore

7/29/20 - Students can begin ordering books online and request home delivery or bookstore pickup.

Photo ID and masks are required for in-person pickup at the bookstore

FIRST: Determine the required materials for a NCSC course

Visit the bookstore site, <https://www.bkstr.com/northcentralstosustore>

1) Select the department, course and section in which the student is enrolled

For example:

The screenshot shows a search interface with four filter boxes. The first box is labeled 'Division' and contains 'NORTH CENTRAL STATE COLL'. The second box is labeled 'Department' and contains 'PSYC', with a magnifying glass icon and a right-pointing arrow. The third box is labeled 'Course' and contains '1010', with a downward-pointing arrow. The fourth box is labeled 'Section' and contains '920', with a downward-pointing arrow.

2) Students will get their course and section numbers from their NCSC class schedule. Students can log into [MyNC](#) to check their schedule for this information. [Click here for MyNC log-in help.](#)

3) Students will need their NCSC Student ID Number from their NCSC class schedule for checkout.

SECOND: Complete your textbook order

Students who have been advised by their school counselor to obtain books through NCSC with a textbook voucher, refer to the following information.

The voucher system is *an option*. Obtaining your textbooks by means other than covered by your school district's policies will result in you paying for your textbooks. With the voucher option, the school district is billed for the materials and owns the materials. Students must return materials to their school after completing the course, or pay for the materials.

- 1) Select and Add required textbook and/or access codes to your cart and select Checkout
- 2) Create a Follett account
- 3) Provide Delivery Information
- 4) For Payment Method, select Financial Aid
- 5) Enter your NCSC Student ID Number with leading zeros
- 6) Complete Checkout

Book Delivery or Pickup?

The books can be shipped, beginning 7/29

1) **Option for Delivery**

Students can order books through the bookstore site and request standard delivery during checkout. Books are shipped via FedEx.

2) **Option for In-person Pick Up**

The bookstore will be open limited hours for pick up. **Call for hours: 419-747-5401**

*Students using a voucher need to bring a photo ID to the Follett bookstore.

*Masks are currently required.